Approved For Refease 2000/05/08: C/A-RDP78-04718A001 100140043-9

Executive Registry

Section 13 Class 13 Class 13 By: 35 By: 35

MEMORANDUM FOR: Deputy Assistant Director for Personnel

SUBJECT

: Logistics Office Survey

1. This report covers the third week of Phase III of the Logistics Office survey, from 17 May through 21 May 1954.

2 During the reporting period the classification team

25X9



This figure, however, does not include time which will be required to complete the final survey report. Since half of the time allotted for Phase III has now elapsed, indications are that the remaining schedule will prove extremely tight. To assure that a satisfactory rate of production will be maintained, it has been decided to assign additional personnel to the project.

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3. Material developed on proposed functions and staffing of the Personnel and Training Branch of the Logistics Office is undergoing additional review and revision within CWD, with particular attention being given to clarifying functional responsibility of the Logistics Office on personnel matters in relation to the responsibility of the Office of Personnel.

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Chief, Classification & Wage Division



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